

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER**  
**WEDNESDAY, MARCH 15, 2023**  
**6:30 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Library Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2021-2023

X Joseph Miller

AB Alison Lipsky  
Arrived at 6:45pm

X Lori Cassidy

SY 2022-2024

X James Blumenstein

AB Allison Cox  
Absent

X Andrea Robinson

SY 2023-2025

X Ammie Davis

X Stephen Wilson

X Tara Sullivan-Butrica

SY 2022 Mt. Ephraim Representative

AB Nancy Schiavo  
Absent

Motion by Mrs. Cassidy seconded by Mr. Miller to approve the resolution for board to enter into closed Authorizing Executive session I at 6:30pm for the following purposes. Motion approved by unanimous roll call (7-0), Members Schiavo and Cox were absent and Member Lipsky arrived at 6:45pm.

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of**

**Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cassidy seconded by Mr. Miller to adjourn closed Authorizing Executive session I at 7:00pm. Motion approved by unanimous roll call (8-0) Member Lipsky arrived at 6:45, Members Cox and Schiavo were absent.

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Student Representatives to the Board Report:** Noah Brasteter, 12<sup>th</sup> Grade  
Monica Collier, 11<sup>th</sup> Grade

**VII. Student Recognition:**

**Camden County Middle School Honors Band, by Dr. Davis**

Eva Kostecki (Trombone)  
Ava Lebb (Flute)  
Emma Schloendorn (Flute)  
Nathaniel Witts (Percussion)

**All South Jersey Band, Sean Taylor (Trumpet), by Dr. Davis**

**All South Jersey Junior High Choir, by Roberta Hanson-Swinney**

Kyle Brown  
Emma Cochran  
Rocco Kaufman  
Romina Macko

**All South Jersey Senior High Chorus, by Roberta Hanson-Swinney**

David Amorosi  
Luke Andress  
Noah Brasteter  
Nadia Cruz  
Riley Erwin  
Jackson Strong  
Payton Vogt

**All State Mixed Chorus, by Roberta Hanson-Swinney**

David Amorosi  
Noah Brasteter  
Nadia Cruz  
Jackson Strong

**All State Treble Chorus, by Roberta Hanson-Swinney**

Kennedy Coleman  
Riley Erwin  
Payton Vogt

**All Eastern Mixed Chorus, by Roberta Hanson-Swinney**

David Amorosi

Noah Brasteter

**All Eastern Treble Chorus, by Roberta Hanson-Swinney**

Kennedy Coleman  
Nadia Cruz

**Student Citizenship Award for Demonstrating Pride and Excellence, by Dr Davis**

Brown, Kyle  
Salerno, Noah

**VIII. District Reports:**

**APS/HAS Principal for the Day, Fischer Cruthirds-Melancon (Mrs. Ledyard)**

**MAS/AHS Words Have Weight, Student Representatives, by Mr. Burke, Mr. Lebb, and Ms Smeltzer**

Begum, Breakhna  
Brasteter, Noah  
Davies, Jasmine  
Dirzo, Brisseida  
Manor, Yahel  
McCracken, Jayden  
Scotto-Diluzio, Ariana  
Ugonna-Ufere, Kainesochi  
Ugonna-Ufere, Onaedu

**IX. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR FEBRUARY 2023:**

**Pre-Kindergarten**

Tyler Wilson

**Kindergarten**

Aaron Presner

**Grade One**

Harper Jakubec

**Grade Two**

Joshua Cusato-Rosa

**Grade Three**

Christopher Moore

**Grade Four**

Tyler Tracy

**Grade Five**

Jakub Callahan

**Grade Six**

Owen McSweeney

**Grade Seven**

Tristan Wendell

**Grade Eight**

Lillyanna Cassidy-Wells

**Freshman Class**

Anthony Dubon

**Sophomore Class**

Gabriel McCracken

**Junior Class**

Casey Cameron

**Senior Class**

Elizabeth Scott

**X. Superintendent's Report - None**

Motion by Mrs. Cassidy seconded by Mr. Miller to approve the resolution for board to enter into closed Authorizing Executive session II at 7:40pm for the following purposes. Motion approved by unanimous roll call (8-0), Members Schiavo and Cox were absent.

**XI. Authorizing Executive Session II:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets

forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Lipsky seconded by Mr. Wilson to adjourn closed Authorizing Executive session II at 10:25pm. Motion approved by unanimous roll call (8-0) Members Cox and Schiavo were absent.

**XII. Approval of Board Minutes:**

1. Motion by Mrs. Cassidy and seconded by Ms. Lipsky to approve the following minutes:

February 15, 2023 Public Session  
February 15, 2022 Executive Session

Motion to Approve: L. Cassidy Second: A. Lipsky

**Roll Call**

<u>X</u> Ammie Davis	<u>X</u> Stephen Wilson	<u>X</u> Tara Butrica	<u>AB</u> Nancy Schiavo Absent
<u>Abs</u> Joseph Miller Abstained	<u>X</u> Alison Lipsky	<u>X</u> Lori Cassidy	
<u>X</u> JamesBlumenstein	<u>AB</u> Allison Cox Absent	<u>X</u> Andrea Robinson	

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (7-0-1) Member Miller abstained; Members Cox and Schiavo were absent

**XIII. Participation: (Agenda Items Only)**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

**XIV. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Lipsky, Mr. Miller, Mr. Wilson and Alternate: Ms. Robinson**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-3**

Motion by Ms. Lipsky and seconded by Mr. Miller

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

<b>Policy</b>	<b>Title</b>	<b>New/Revised</b>
P0164	Conduct of Board Meetings	Revised
P1648.11	The Road Forward COVID-19-Health and Safety	Abolish
P1648.11	The Road Forward COVID-19-Health and Safety: Appendix	Abolish
P1648.13	School Employee Vaccination Requirements	Abolish

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MARCH 15, 2023

P2431	Athletic Competition	Revised
P3216	Dress and Grooming	Revised
P4216	Dress and Grooming	Revised
<b>Regulation</b>	<b>Title</b>	<b>New/Revised</b>
R5410	Promotion and Retention	Revised
R8140	Enrollment Accounting	Revised
R8330	Student Record	Revised

2. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

<b>Policy</b>	<b>Title</b>	<b>New/Revised</b>
P0152	Board Officers	Revised
P0155	Board Committees	Revised
P0161	Call, Adjournment, and Cancellation	Revised
P0164	Conduct of Board Meetings	Revised
P2423	Bilingual and ESL Education	Revised
P2425	Emergency Virtual or Remote Instruction Program	Revised
P5512	Harassment, Intimidation, or Bullying	Revised
P5200	Attendance	Revised
P5230	Late Arrival and Early Dismissal	Revised
P8140	Student Enrollments	Revised
P8330	Student Records	Revised
<b>Regulation</b>	<b>Title</b>	<b>New/Revised</b>
R2423	Bilingual and ESL Education	Revised
R2425	Emergency Virtual or Remote Instruction Program	New
R8420.2	Bomb Threats	Revised





4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of December 2022.

[December Transfers](#)

6. Motion to approve the additional bills payable list for February 2023 in the amount of \$35,075.55 when certified.

[February Bill List](#)

7. Motion to approve the bills payable list for March 2023 in the amount of \$667,822.02 when certified.

[March Bill List](#)

8. Motion to acknowledge Safety Drills conducted in the District Schools:

**Audubon Park Preschool**

February 14, 2023	Fire Drill
February 27, 2023	Lockdown Drill

**Haviland Avenue School**

February 14, 2023	Fire Drill
February 27, 2023	Lockdown Drill

**Mansion Avenue School**

February 15, 2023	Fire Drill
February 27, 2023	Lockdown Drill

**Audubon Jr./Sr. High School**

February 22, 2023	Fire Drill
February 27, 2023	Hold Drill

9. Motion to approve the following resolution for the submission of the 2023/2024 Tentative Budget to the County Office with authorization of the Business Administrator to make changes based on County office review:

BE IT RESOLVED that the tentative budget be approved for the 2023/2024 School Year using the 2023/2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the executive County Superintendent of Schools for the approval in accordance with the statutory deadline:

	<b>2023/2024 Budget</b>	<b>Audubon Borough Tax Levy</b>	<b>Audubon Park Tax Levy</b>
General Fund	27,646,809.00	13,083,774.00	327,481.00
Special Revenue Fund	3,772,858.00		
Debt Service Fund	2,417,250.00	1,682,886.00	18,314.00
Total	33,836,917.00	14,766,660.00	345,795.00

**WHEREAS**, the Audubon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1,1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, that the Audubon Board of Education established \$ 44,240.00 as the allotted maximum expenditures for 2022/2023 school year and has expended \$ 16,282.00 as of this date.

**BE IT RESOLVED**, that the Audubon Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C 6A: 23A-7.3, to a maximum expenditure of \$ 49,490.00 for the 2023-2024 school year.

**BE IT RESOLVED**, that the Audubon Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$ 120,197.00 for the purpose of adjustment for increase in health care costs. The district intends to complete said purposes by June 2024.

**BE IT RESOLVED**, that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Excess Costs and Other Capital Projects in the amount \$ 650,000.00 for excess costs of the December 14, 2021 bond Referendum for the various improvements, alterations, renovations, upgrades and additions at Haviland Elementary School, Mansion Elementary School and Audubon Jr./Sr. High School. The total costs of the school facility project are \$ 27,810,551.00 for which \$ 27,321,835.00 was determined as the final eligible cost and within the facilities efficiency standards and the \$ 650,000.00 was determined as excess costs and represent expenditures for construction elements or projects that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**BE IT RESOLVED**, that the general fund appropriations include a \$ 250,000.00 withdrawal from the Emergency Reserve Account for the increase health benefits costs.

**BE IT FURTHER RESOLVED**, that a public hearing be held on Wednesday, May 3, 2023 in the Audubon Jr/Sr High School Media Center at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2023/2024 School Year.

10. Motion to approve the submission of the Preschool Expansion Aid Budget Narrative for the 2023-2024 school year.

Preschool Expansion Aid Budget Narrative

11. Motion to approve the submission Preschool Expansion Aid Budget for the 2023-2024 School year.

Preschool Expansion Aid Budget

12. Motion to approve the following Resolution to renew 3-Year membership with Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF)

**WHEREAS**, the Audubon Public Schools hereinafter referred to as “Board”, is a member of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

**WHEREAS**, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

**WHEREAS**, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

**WHEREAS**, the Board agrees that the statement below is consistent with its own philosophy: “It is the goal of the Burlington County Insurance Pool Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment.” and,

**WHEREAS**, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1984; and

**WHEREAS**, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

**WHEREAS**, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest;

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on July 1, 2023, at 12:01 a.m.; and

**BE IT FURTHER RESOLVED**, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educator’s Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Pollution and Mold Legal Liability
9. Crisis Protection Program
10. Unmanned Aerial Systems Liability

**BE IT FURTHER RESOLVED**, that the Board appoints Deborah Roncace as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF’s Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board’s safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to

implement membership by the Board in the JIF.

13. Motion to approve the following Resolution to approve the Indemnity and Trust Agreement with the Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF)

**THIS AGREEMENT**, made this 15th day of March, 2023, in the County of CAMDEN, State of New Jersey, by and between: Burlington County Insurance Pool Joint Insurance Fund (BCIP JIF), hereinafter referred to as "JIF", and the Audubon Public Schools, hereinafter referred to as "Board";

**WITNESSETH:**

**WHEREAS**, several school districts have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 18A:18B-1 et. seq.; and

**WHEREAS**, the Board has agreed to become a member of the JIF in accordance with and to the extent provided for in the Bylaws of the JIF and in consideration of such obligations and benefits to be shared by the membership of the JIF;

**NOW, THEREFORE**, it is agreed as follows:

1. The Board, upon entering the JIF, accepts the JIF's Bylaws as may be approved and adopted and agrees to be bound by and to accept and to comply with each and every provision of the JIF's Bylaws and applicable statutes and/or administrative regulations pertaining to same.
2. The Board agrees to participate in the JIF with respect to the types of insurance listed in the Board's "Resolution To Renew Membership".
3. The Board agrees to become a member of the JIF for a period not to exceed three (3) years, the commencement of which shall coincide with the effective date of the "Resolution To Renew Membership."
4. The Board certifies that it has never defaulted on any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
5. In consideration of membership in the JIF, the Board agrees that it shall jointly and severally assume and discharge the liability of each and every member of the JIF all of whom, as a condition of membership in the JIF, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Board is pledged to the punctual payment of any sums which shall become due to the JIF in accordance with the Bylaws thereof, this Agreement or any applicable statutes and/or regulations. However, nothing herein shall be construed as an obligation of the Board for claims and expenses that are not covered by the JIF, or for that portion of any claims or liability which exceeds the JIF's limits of coverage.
6. If the JIF, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Board agrees to reimburse the JIF for all such reasonable expenses, fees and costs on demand.
7. The Board and the JIF agree that the JIF shall hold all monies paid by the Board to the JIF as fiduciaries for the benefit of JIF claimants all in accordance with applicable statutes and/or regulations.
8. The JIF shall maintain a trust account as defined in the Bylaws and in accordance with N.J.A.C. 4:15-4.6 et seq. for the following categories of risk and liability:
  - a) Workers' Compensation and Employers' Liability
  - b) General Liability and Automobile Liability
  - c) Educator's Legal Liability, including Employment Practices Liability
  - d) Property Insurance, including Automobile Physical Damage
  - e) Employee Dishonesty (Crime) Insurance
  - f) Boiler & Machinery/Equipment Breakdown
  - g) Cyber Liability
  - h) Pollution and Mold Legal Liability

- i) Crisis Protection Program
  - j) Unmanned Aerial Systems Liability
9. The JIF shall maintain its trust account solely for the payment of claims, allocated claim expense and primary, excess and/or reinsurance premiums for each such risk or liability or as "surplus" as such term is defined by applicable state statute and/or administrative code(s).
10. Each Board who shall become a member of the JIF shall be obligated to execute this Agreement.

Motion to Approve Item(s) 1 through 13:   S. Wilson   Second:   A. Lipsky  

**Roll Call**

<u>  X  </u> Ammie Davis	<u>  X  </u> Stephen Wilson	<u>  X  </u> Tara Butrica	<u>  AB  </u> Nancy Schiavo Absent
<u>  X  </u> Joseph Miller	<u>  X  </u> Alison Lipsky	<u>  X  </u> Lori Cassidy	
<u>  X  </u> JamesBlumenstein	<u>  AB  </u> Allison Cox Absent	<u>  X  </u> Andrea Robinson	

**VOTE FOR ITEM 1-13**

Motion approved by unanimous roll call (8-0), Members Cox and Schiavo were absent

**XVI. EDUCATION: Chairperson: Ms. Schiavo** - Committee Members: Mr. Blumenstein, Ms. Cassidy, Ms. Robinson and Alternate: Ms. Lipsky

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEM 1**

Motion by Mrs. Cassidy and seconded by Mr. Wilson

1. Motion to approve the issuance of written decisions affirming the Superintendent’s determination in regard to incident(s) reported at the February 15, 2023 meeting of the Board of Education.

School	Incident Report Number	Board Determination
1 A MAS	#241323	HIB –Unfounded
1 B AHS	#242162	HIB –Unfounded
1 C AHS	#239974	HIB –Unfounded
1 D AHS	#239850	HIB –Unfounded

Motion to Approve Item(s) 1:   L. Cassidy   Second:   S. Wilson  

**Roll Call**

<u>  X  </u> Ammie Davis	<u>  X  </u> Stephen Wilson	<u>  X  </u> Tara Butrica	<u>  AB  </u> Nancy Schiavo
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Absent

- X Joseph Miller
- X Alison Lipsky
- X Lori Cassidy
  
- X JamesBlumenstein
- AB Allison Cox  
Absent
- X Andrea Robinson

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (8-0), with the Exception of 1B, & 1C (7-1-0) & 1D (6-2-0) Members Cox and Schiavo were absent

**MOTION TO APPROVE ITEMS 2-14**

Motion by Mr. Miller and seconded by Ms. Lipsky

2. + Student Statistics March 1, 2023

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
3/1/2023	57	238	357	773	27	1,452
2/1/2023	55	237	355	773	26	1,446
3/1/2022	27	246	363	780	20	1,436

3. **Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Angela DiFilippo	Plyoga Fitness Lumberton, NJ	February 17, 2023	No Cost Travel
Bridget Bialecki	The Science of Reading Virtual	March 16, 2023	No Cost
Carlina Fuscellaro	Practical & proven strategies for improving your Algebra Instruction	May 3, 2023	\$279.00

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	Virtual		
Erica Wenzel	Practical & proven strategies for improving your Algebra Instruction Virtual	May 3, 2023	\$279.00

4. + Motion to approve the following field trip requests for the 2022-2023 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
MAS	Monster Golf C. Novick	3/23/23	Depart: 9:00am Return: 11:50am	7 chaperones, 50 students	Mansion Elective Presentation	\$110.00 Paid by PBIS
AHS	Mothers Matter Sewell, NJ E. Willis L. Drinkhouse	3/30/23	Depart: 9:00am Return: 2:30pm	2 chaperones, 10 students	Interact Club Service Project	\$200.00 Paid by ABOE
AHS	Cooper University Hospital D. Coakley	4/28/23	Depart: 8:30am Return: 2:00pm	2 chaperones, 12 students	Traumatic Injury Prevention Program	\$190.00 Paid by ABOE
MAS	Lincoln Financial Field/Smith Memorial Playground S. Horan	5/5/23	Depart: 9:15am Return: 2:52pm	19 chaperones, 77 students	To learn about diversity within a community	\$420.00 Paid by Students
AHS	Stanfill Towers R. Latini	3/16/23	Depart: 3:15pm Return: 5:15pm	1 chaperone, 6 students	Intergenerational Club	No Cost
AHS	Audubon Senior Center R. Latini	3/22/23	Depart: 6:00pm Return: 8:00pm	1 chaperone, 6 students	Intergenerational Club	No Cost
HAS	Revised Storybook Land C. McNellis	5/25/23	Depart: 8:30am Return: 2:10pm	60 chaperones, 60 students	Educational Field trip studying Simple Machines	\$730.00 Paid by Students
MAS	Hot Wheelz B. Rehn	5/30/23	Depart: 11:50am Return: 2:30pm	3 chaperones, 22 students	5th Grade Safety Patrol Skating Party	\$100.00 Paid by ABOE
AHS	Hershey Park A. Bulskis	6/1/23	Depart: 7:45am Return: 8:30pm	8 chaperones, 100 students	Sophomore Class Trip	\$570.00 Paid by Students
MAS	Funplex Mt. Laurel M. Meehan	6/8/23	Depart: 9:15am Return: 1:45pm	16 chaperones, 116 students	End of the year trip for 6th grade students	\$650.00 Paid by Principal Acct.

5 + Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HAS PTA	Audubon Recreational Center	Family Ice Cream Social	3/24/23	6:00pm - 8:00pm	Angel D'Achille



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HAS/MAS PTA	Audubon Recreational Center	Fun Run 5K	3/26/23	9:00am - until race is finished	Angel D’Achille
MAS	School Yard	Parking (Pending Certificate of Insurance provided by Methodist Church)	4/21/23	6:00pm - 10:00pm	Mark VanArnam
AHS	Auditorium	Talent Show Rehearsal	4/2/23	3:30pm - 5:30pm	Amanda Negro
AHS	Auditorium	Talent Show	4/21/22	3:00pm - 9:00pm	Amanda Negro

6. Motion to approve a request from high school student ID #02724 for senior privilege for the 2022-2023 school year.
7. Motion to approve a request from high school student ID #10663 for senior privilege for the 2023-2024 school year.
8. Motion to approve homebound instruction for the following Audubon Jr./Sr. High School student(s):

STUDENT ID#	DATE
01087	Home instruction effective retroactive to September 6, 2022 through present
00757	Home instruction effective retroactive to September 6, 2022 through present
42803	Home instruction effective retroactive to September 6, 2022 through present
02713	Home instruction effective retroactive to November 3, 2022 through present
11336	Home instruction effective retroactive to December 9, 2022 through present
00371	Home instruction effective retroactive to December 14, 2022 through present
02160	Home instruction effective retroactive to January 27, 2023 through present
10651	Home instruction effective retroactive to January 27, 2023 through present
00878	Home instruction effective retroactive to February 1, 2023 through present
10214	Home instruction effective retroactive to February 16, 2023 through present
10983	Home instruction effective retroactive to February 21, 2023 through present
11236	Home instruction effective retroactive to February 28, 2023 through present
10492	Home instruction effective retroactive to March 2, 2023 through present

9. Motion to approve homebound instruction for the following Elementary School student(s):

STUDENT ID#	DATE
10735	Home instruction effective retroactive to February 20, 2023 through March 31, 2023
02510	Home instruction effective retroactive to February 21, 2023 through March 10, 2023

10. + Motion to approve the following Student(s) for a fifteen-hour Field Experience (classroom observation), at the recommendation of the Superintendent of Schools.

Student Teacher(s)	School/Grade/Subject	Dates	Hours	Cooperating Teacher	Requesting Program
Isabella Bolbecker	Audubon High School ELA	TBD	15	Ryan Latini	Camden County College
Rose McLaughlin	Mansion Avenue School	TBD	1 class period	Brad Rehn	Camden County College
Elizabeth Flowers	Audubon High School Athletic Trainer	TBD	10 +	Liam Korbul	Rowan University
Sarah Henry	Mansion Avenue/Grade 6 Social Studies	TBD	25	Sue Amorosi	University of Phoenix
Sarah Henry	Audubon High School Social Studies	TBD	25	TBD	University of Phoenix

11. + Motion to approve the following Rowan University student to complete her student teaching requirement for Clinical Practice with Students with Disabilities Placement, at the recommendation of the Superintendent of Schools.

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Grace Morris	Audubon Preschool	7/5/23 - 8/30/23 (ESY) 200 hours total	Cherie McNellis

12. Motion to approve Gloucester County Special Services School District - Center for Regional Education Support Services (CRESS) to provide speech language services, 1 day per week, 4/4/23-6/16/23 at \$636/day.

Fee Schedule

13. Motion to approve the 2023-2024 Audubon Public School District Calendar.

Audubon PSD 2023-2024 Calendar

14. Motion to approve the submission of the proposed Comprehensive Equity Plan Statement of Assurance for the 2023-2024 school year.

Comprehensive Equity Plan Statement of Assurance

Motion to Approve Items 1 through 14: J. Miller Second: A. Lipsky

**Roll Call**

<u>X</u> Ammie Davis	<u>X</u> Stephen Wilson	<u>X</u> Tara Butrica	<u>AB</u> Nancy Schiavo Absent
<u>X</u> Joseph Miller	<u>X</u> Alison Lipsky	<u>X</u> Lori Cassidy	
<u>X</u> JamesBlumenstein	<u>AB</u> Allison Cox Absent	<u>X</u> Andrea Robinson	

**VOTE FOR ITEM 2-14**

Motion approved by unanimous roll call (8-0), with the exception of #5 (7-0-1) Member Butrica abstained and Members Cox and Schiavo were absent

**XVII. HUMAN RESOURCES: Chairperson: Mrs. Davis - Committee Members: Ms. Cassidy, Ms. Cox, Mrs. Schiavo and Alternate: Ms. Butrica**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-25**

Motion by Mrs. Cassidy and seconded by Mr. Wilson

1. + Motion to approve the long-term (FTE 1.0) Substitute Elementary Teacher agreement for Maureen Busarello, at Haviland Avenue School, for the 2022-2023 school year, from March 20, 2023 through April 21, 2023, at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, as recommended by the Superintendent of Schools.
2. Motion to approve the long-term substitute (FTE 0.87) General Aide (Hallway/Bathroom Monitor) agreement for Darlene Draves, at the Audubon Jr./Sr. High School effective March 9, 2023 through May 19, 2023 for the 2022-2023 school year at \$17.00 per hour, 29.5 hours per week, no benefits; time worked does not count towards the acquisition of tenure pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
3. Motion to rescind the 10 month (FTE 1.0) Secretary to the Supervisor of Special Education Services contract for Katie Malatesta, effective retroactive to February 27, 2023 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 3, as recommended by the Superintendent of Schools.
4. + Motion to revise the long-term (FTE 1.0) Substitute Elementary Teacher agreement for Victoria Gatlos (Kelly) at Mansion Avenue School, effective March 15, 2023 through June 30, 2023 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

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5. Motion to approve the long-term (FTE 1.0) Substitute School Counselor agreement for Kevin Chau at the Audubon Jr./Sr. High Avenue School, effective April 3, 2023 through May 30, 2023 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
6. Motion to approve the Twelve-Month (FTE 1.0) Maintenance Mechanic contract for Jose Gonzalez-Fernandez, for the 2022-2023 school year, effective April 3, 2023 at Step 8, as per the negotiated contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
7. Motion to approve the Twelve-Month (FTE 1.0) Maintenance Mechanic contract for Joseph Keyek, for the 2022-2023 school year, effective March 16, 2023 at Step 9, plus certificates (Boilers License) \$600.00, as per the negotiated contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
8. Motion to approve the Twelve-Month (FTE 1.0) Maintenance Department Evening Supervisor contract for Robin Jones, for the 2022-2023 school year, effective March 16, 2023 at the salary of \$55,000.00 (to be prorated), at the recommendation of the Superintendent of Schools.
9. + Motion to approve the increase of the FTE for the Substitute Speech Language Therapist from FTE 0.2 to FTE 0.4 for Jaclyn Sloan at Mansion Avenue School, effective March 29, 2023 through June 16, 2023, at MA, Step 16, with executed time sheets, no benefits; time worked does not count towards the acquisition of tenure, at the recommendation of the Superintendent of Schools.
10. Motion to ratify the notice provided by Administration on January 30, 2023, regarding a change in position of Danielle Reich to part-time substitute; no benefits; time worked does not count towards the acquisition of tenure, at the recommendation of the Superintendent of Schools.
11. + Motion to reinstate and approve the long-term substitute Elementary Teacher contract for Danielle Reich at Mansion Avenue School, from February 28, 2023 through March 31, 2023 at \$260.00 per diem; no benefits, time worked does not count towards the acquisition of tenure, at the recommendation of the Superintendent of Schools.
12. Motion to accept the letter of resignation, with intent to retire, from Nancy Wolgamot, Science Teacher at the Audubon Jr./Sr. High School, effective June 30, 2023.
13. + Motion to approve a request from employee #2172, to take an Unpaid Leave of Absence, effective March 17, 2023 through June 30, 2023.
14. + Motion to revise a request from employee #1706, to invoke the Federal Family Medical Leave Act, effective March 20, 2023 to October 30, 2023:

March 20, 2023 through May 25, 2023	Paid Leave (43 days)
May 30, 2023 through October 30, 2023	Unpaid Leave
March 20, 2023 through June 16, 2023	Federal FMLA (12 weeks)
May 30, 2023 through June 16, 2023	NJ Family Leave (12 weeks)
September 1, 2023 through October 30, 2023	
15. + Motion to revise a request from employee #1515, to invoke the Federal Family Medical Leave Act, and an extended Unpaid Leave effective March 27, 2023 to December 31, 2023:

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION MARCH 15, 2023

March 27, 2023 through May 22, 2023	Paid Leave (43 days)
May 22, 2023 through October 20, 2023	Unpaid Leave (under FMLA and NJFLA)
October 21, 2023 through December 31, 2023	Unpaid Leave (extended)
March 27, 2023 through June 16, 2023 September 1, 2023 through September 8, 2023	Federal FMLA (12 weeks)
May 15, 2023 through June 16, 2023 September 1, 2023 through October 20, 2023	NJ Family Leave (12 weeks)

16. Motion to approve a request from employee #2041, to invoke the Federal Family Medical Leave Act, and an extended Unpaid Leave effective August 30, 2023 to December 31, 2023:

August 30, 2023 through November 24, 2023	Unpaid Leave (under FMLA and NJFLA)
November 25, 2023 through December 31, 2023	Unpaid Leave (extended)
August 30, 2023 through November 24, 2023	Federal FMLA (12 weeks)
August 30, 2023 through November 24, 2023	NJ Family Leave (12 weeks)

17. Motion to approve a request for employee #709, to invoke the Family and Medical Leave Act, with intermittent leave, effective retroactive to February 2, 2023 through April 02, 2023, using paid sick time, at the recommendation of the Superintendent of Schools.

18. Motion to approve Aleksey Kilvington as a Middle School Track Assistant Coach for the 2022-2023 School Year, at the stipend of \$1,415.00, at the recommendation of the Superintendent of Schools.

19. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%

Greater than 7 practices and Less Than 25%	25.0%
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- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Andria Morrison	Parrot - Newspaper	\$2,916.43

20. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2022-2023 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

- Linda Chase - Substitute Teacher
- Joan Costello - Substitute Teacher
- Leslie Natsis - Substitute Teacher
- Elizabeth Scully - Substitute Secretary
- Joan Nolan - Substitute Secretary

21. Motion to approve the creation of a Board Game Club at Mansion Avenue School, during the Spring 2023; Club to be facilitated by staff volunteer(s) at no cost to the Board for up to 8 sessions, at the recommendation of the Superintendent of Schools.

22. Motion to approve Narcan training for Dan Carter, for up to 2.5 hours at the non-instructional AEA contractual rate of \$30.00 per hour, at the recommendation of the Superintendent of Schools.

23 +. Motion to approve the following Mansion Avenue School extracurricular contract, effective March 20, 2023 through June 16, 2023, for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure



- D. Audubon/Mt. Ephraim Ad-Hoc:
- E. Board Member Orientation Committee:
- F. Community Outreach Committee

**XIX. Board Member Comments**

**XX. Public Participation: (Open Discussion) - None**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

Motion by Mr. Miller seconded by Ms. Lipsky to approve the resolution for board to enter into closed Authorizing Executive session at 11:10 pm for the following purposes.

Motion approved by unanimous roll call (8-0) Board Members Cox & Schiavo were absent

**XXI. Executive Session III**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.



**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of**

**Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Ms. Lipsky seconded by Mr. Miller to adjourn closed Authorizing Executive session III at 12:15am. Motion approved by unanimous roll call (8-0) Members Cox and Schiavo were absent.

**XXII. ADJOURNMENT**

1. The next meeting of the Board of Education is scheduled for Wednesday, April 19, 2023 at 6:30 pm in the Audubon Junior-Senior High School Media Center.
2. Motion by Ms. Lipsky seconded by Mr. Miller to adjourn meeting at approximately 12:15am. Motion approved by unanimous roll call (8-0) Members Cox and Schiavo were absent.

Motion to Approve:   A. Lipsky   Second:   J. Miller  

**Roll Call**

<u>  X  </u> Ammie Davis	<u>  X  </u> Stephen Wilson	<u>  X  </u> Tara Butrica	<u>  AB  </u> Nancy Schiavo Absent
<u>  X  </u> Joseph Miller	<u>  X  </u> Alison Lipsky	<u>  X  </u> Lori Cassidy	
<u>  X  </u> JamesBlumenstein	<u>  AB  </u> Allison Cox Absent	<u>  X  </u> Andrea Robinson	

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**